



مركز الوقت للتدريب  
Time Training Center

**CERTIFIED SUSTAINABILITY OFFICER (CSO)**  
**COURSE**



## Introduction

The Certified Sustainability Officer (CSO) course is designed to equip professionals with the essential knowledge and skills to lead sustainability initiatives within organizations. This course covers key concepts in environmental management, corporate responsibility, sustainable strategy, and regulatory frameworks. Ideal for individuals aiming to drive eco-conscious transformation in their workplaces, the program provides practical tools for aligning business practices with global sustainability goals. As sustainability becomes a top priority across industries, certified professionals will be well-positioned to influence policy, guide compliance, and promote sustainable innovation.

## Learning Objectives

- Explain the core principles of sustainability management
- Develop sustainable strategies for business operations
- Evaluate environmental impact using reporting tools
- Implement CSR and ESG frameworks effectively
- Monitor sustainability performance indicators
- Communicate sustainability goals to stakeholders

## Course Details

Mode of Training	Classroom or Online
Duration	5 Days

## Who Should Attend

- Sustainability coordinators and officers
- Corporate social responsibility (CSR) professionals
- Environmental managers and compliance officers
- Business leaders and decision-makers
- Individuals aiming for green job roles



## Certificate(s)

Participants who complete all requirements and pass the **Competence Validation Exam** will receive a **Certificate of Completion and Competence** issued by **Time Training Center**. This certification affirms both the successful completion of the course and the demonstrated proficiency in the essential skills and knowledge relevant to the respective field or professional role.

## Course Outline

### Module 1: Foundations of Sustainability

- Introduction to sustainability and sustainable development goals (SDGs)
- Triple bottom line: People, Planet, Profit
- Global environmental and social challenges
- The role of a Certified Sustainability Officer

### Module 2: Environmental Management & Compliance

- Environmental legislation and regulatory frameworks
- Environmental impact assessment (EIA) basics
- ISO 14001 Environmental Management System (overview)
- Climate change mitigation and adaptation strategies

### Module 3: Corporate Sustainability & ESG Integration

- Understanding ESG (Environmental, Social, Governance)
- Developing sustainable business models
- Stakeholder analysis and materiality assessment
- Integrating sustainability into corporate strategy

### Module 4: CSR and Sustainable Reporting

- Corporate Social Responsibility (CSR) planning and implementation
- Sustainability reporting standards (GRI, SASB, TCFD)
- Communication and transparency in sustainability initiatives
- Case studies: CSR success stories

### Module 5: Sustainability Leadership & Action Planning

- Leading sustainability change within organizations
- Building a sustainability roadmap
- Monitoring, evaluation, and continuous improvement



- Final group exercise: Develop a sustainability action plan

## Methodology

We employ a comprehensive and applied learning strategy, integrating theory with real-world implementation:

- ❖ **Conceptual Learning:** Expert-led sessions on catalytic theory and engineering principles
- ❖ **Interactive Workshops:** Group exercises, presentations, and technical discussion forums
- ❖ **Case-Based Learning:** Industry-specific examples and troubleshooting scenarios
- ❖ **Technology Integration:** Digital tools, simulations, and catalyst modeling applications
- ❖ **Assessment:** Pre-tests, post-tests, and Competence Validation Exams for Certified courses to ensure knowledge transfer and skills validation

***Note: Instructors may adjust the training approach to fit technical requirements or participant engagement levels.***

## Instructors

Our instructors for this course are seasoned experts in sustainability and corporate responsibility. They bring over 10 years of experience from sectors such as energy, manufacturing, and government advisory roles. Their ability to translate complex sustainability frameworks into applicable business strategies ensures an engaging learning experience. All trainers are selected for their subject mastery and dynamic classroom presence. Detailed profiles will be shared post-scheduling.

## About Time Training Center

Time Training Center is a leading professional training institute in Abu Dhabi that provides students and professionals with quality education and skill development programs. Time Training Center is accredited by the Abu Dhabi Center for Technical Vocational Education & Training (ACTVET) with a specialization in Computer and Management Training programs and certified by QA QC with ISO 9001:2015.

Operating in Abu Dhabi for over 3 decades, Time Training Center has established brand value as a high-quality Management & Technical Training Center in Abu Dhabi. We have also secured strong loyalty from corporate companies and associations with our holistic and practical teaching approach.

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